

MINUTES
FOXFIRE VILLAGE COUNCIL
Work Session Agenda
August 28, 2025 ~ 4:30 PM
Village Hall Meeting Room

1. **Call to Order:** Mayor Gregorich called the meeting to order at 4:30 PM.
2. **Members Present:** Mayor Pro Temp Janet Nauman and Councilmembers Mary Gilroy, Warren Morgan, and Don Nelson
3. **Other Present:** Residents of the Village

Mayor Pro Temp Nauman asked to add a *Pickleball Court Update* to the agenda.

Councilmember Gilroy moved to approve the agenda as amended. The motion was seconded by Mayor Pro Temp Nauman and carried unanimously.

4. **Discussion Items:**

Mayor Gregorich

- NCDIT Phone Changes

The Village received notification on August 5th that North Carolina Department of Information Technology (NCDIT) will discontinue its service of phones at the end of the year, and we will need to change our system from analog to digital. Remaining on analog would result in tariff charges tied to copper wire infrastructure, possibly increasing monthly costs by ~300%. Our current phone system provider gave us a quote to move to the digital system.

- \$5,100 one-time cost which covers 10 new phones, installation, setup, and a point-to-point antenna between buildings.
- \$210/month recurring cost which is less than what is currently paid.
- Estimated annual recurring cost after installation: -\$2,500/year (less than current costs).

Mayor Gregorich suggested looking into other options before making a change.

- GOGOV (possible replacement for CodeRed)

Gregorich suggested that the Council consider replacing the current emergency notification system, CodeRED, with a more user-friendly application, GOGOV. She noted that CodeRED is cumbersome to use, difficult for some residents to manage or delete their accounts and provides the Village with limited access to subscriber data, which complicates account management.

GOGOV would allow the Village to manage subscriber data, it is easier to use for both staff and residents and supports email, text, or voice notifications. The annual cost would be slightly higher, increasing by \$800 per year. Further research will be done before a decision is made.

- Changing from .com to .gov Domain

The council discussed switching the village website domain from .com to .gov to enhance security, comply with state-level email requirements, and clearly indicate the official website. The cost of implementing the change is \$350. The existing Go-Daddy .com domain will be retained (\$20/year) to prevent others from acquiring it.

Councilmember Nelson moved to switch from the .com domain to the .gov domain, seconded by Councilmember Gilroy and unanimously carried.

Lisa will complete the transition upon her return from vacation in mid-September.

- FPOA Christmas Event

The council discussed the upcoming FPOA Christmas Tree Lighting, scheduled for December 7. While Councilmembers Gilroy and Morgan were designated as council leads, Councilmember Morgan will be unavailable. Councilmember Gilroy will coordinate with FPOA members Sally Cunliff, Laura Bunch, and Jen S. The village's role will primarily consist of financial support, though a specific budget has not been determined. Some suggestions are additional lighting, music, food and snacks, community participation contests, and the possibility of arranging for Santa to attend the tree lighting.

- WEX Card Update

The Village is switching from Exxon fuel cards to new WEX Bank universal fuel cards, which can be used broadly for fuel purchases and automatically handle tax reporting, reducing administrative work. The cards were received, and Councilmember Gilroy will distribute them to designated employees, who must sign for them. These cards are strictly for fuel purchases and will reject other transactions. Employees will no longer be permitted to use First Bank cards for gas.

- USA 250th Celebration 2026

Mayor Gregorich suggested creating an ad hoc citizen committee to help plan activities for the 250th anniversary of the United States in 2026. Residents will be encouraged to take part by either joining the group or submitting ideas through the village website or emailing them. The council agreed with this idea. Information will be posted on the Village website.

- Foxfire 50th Celebration 2027

Foxfire will mark its 50th anniversary on April 11, 2027. Again, Mayor Gregorich suggested creating an ad hoc citizen committee to assist by gathering historical documents, pictures, stories, and personal testimonies from long-time residents. She suggested including the golf course as they were the first thing here in Foxfire. Council briefly discussed the purchase and possible placement of banners.

Councilmember Gilroy

- Foreclosure for Delinquent Property Taxes

Councilmember Gilroy reported the County has begun the foreclosure process for parcels on Laurel and N. Shamrock. They do not have information on the property at the corner of Bobolink and Foxfire Blvd., to begin foreclosure. This parcel has been delinquent paying Foxfire taxes for over ten years. A parcel on Eagle Drive is getting ready to be filed for foreclosure. Gilroy added the County will not collect assessments. She will find out more details on the process for selling the parcels after the foreclosure and speak to Gary Briggs at Moore County before contacting the Village attorney.

- Purchase Order Policy

Gilroy drafted a purchase order policy to be included in the Village Purchasing Policy. She provided copies to council. Mayor Gregorich suggested more detail on obtaining quotes, thresholds, who can do the job based on the dollar amount etc. Gilroy suggested that the purchase order policy for purchases over \$500 be effective immediately. Extensive discussion followed. Gilroy asked that council email her with their comments or suggestions prior to officially adopting the policy.

Mayor Pro Temp Nauman

- Pickleball Courts Update

Nauman reported that the pickleball courts cleaning and crack filling are underway and they are using a sealer similar to what is used at the pool. The courts are five years old, are in very good condition and have held up well despite some cracks and minor damage from bike riding and vandalism. Cameras have been installed now. A full resurfacing would cost around \$20,000. Discussion followed.

Councilmember Morgan

- Cross Connection Program (Backflow Prevention) and Draft Cross Connection Ordinance

Councilmember Morgan provided council with a packet of materials regarding the Cross Connection Program along with a draft Cross Connection Ordinance. Morgan explained that property owners, rather than renters, are responsible for installing, testing, and maintaining backflow prevention devices in locations where they are required, such as in-ground sprinkler systems, swimming pools with autofill

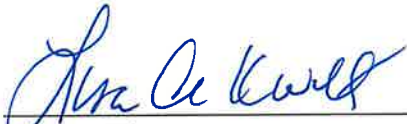
lines, and commercial accounts. Devices must be tested periodically, with results submitted to the Village, and staff may inspect properties if a potential risk is suspected. Morgan noted that the draft ordinance was prepared based on State requirements and expressed hope that it could be adopted following review by council and the Village attorney. Extensive discussion followed.

5. Public Comments – Items Listed on Agenda Only

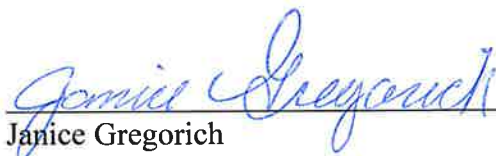
None

6. Adjournment

Councilmember Morgan moved to adjourn the Work Session, seconded by Mayor Pro Temp Nauman and unanimously carried. The Work Session adjourned at 5:48 PM.



Lisa A. Kivett, MMC, NCCMC, CZO
Village Administrator/Clerk



Janice Gregorich
Mayor