

MINUTES
FOXFIRE VILLAGE COUNCIL
WORK SESSION
Village Hall Meeting Room
August 25, 2022 – 4:30 PM

1. **Call to Order:** Mayor Boito called the Work Session to order at 4:30 PM.
2. **Members Present:** Councilmembers, Janice Gregorich, Janet Nauman, Don Nelson, and Gary Samuels
3. **Others Present:** Lisa Kivett-Village Clerk, Robert Lasher-Village Pool Attendant, Mary Gilroy-P&Z Chair, and residents Andy Moody and Sandy Cameron

4. **Ordinance #2022-12 Chapter 14-Solid Waste Management**

Mayor Boito read aloud the proposed ordinance amendment. Mayor Pro Temp Gregorich suggested adding language similar to that in the HVAC ordinance that limits the height and width of screening. Council agreed to add verbiage limiting size of man-made material to 4' height by 3' width of man-made material.

Councilmember Nelson made a motion to adopt Ordinance #2022-12 Solid Waste Management with the additional changes agreed upon. The motion carried unanimously.

5. **Ordinance #2022-13 Capital Reserve Fund – Water Infrastructure Fund**

Mayor Boito read aloud the proposed ordinance which establishes an infrastructure reserve fund for the water department.

Councilmember Nauman made a motion to adopt Ordinance #2022-13 Capital Reserve Fund – Water Infrastructure. The motion carried unanimously.

Mayor Boito added *Engineering Charges*, Councilmember Nauman added *Special Events*, and Mayor Pro Temp Gregorich added *Banking* to Items for Discussion.

6. **Items for Discussion:**

- **Village Pool**

Village Clerk and Pool Manager Lisa Kivett addressed the council regarding the 2022 Pool Season and a recent incident at the pool facility. Ms. Kivett pointed out the increased difficulties with pool operations and enforcement of pool rules. She suggested the council consider hiring a professional company to open and operate the pool facility in the future. This will be further reviewed.

- **Pickleball Rules/Tournament**

Council re-opened their discussion on private groups using the village pool bathrooms during the pickleball tournaments. Council discussed key usage, police staff securing the bathrooms each night and moving stored equipment. Councilmembers will each visit the facility to determine the best course of action.

- **Fence**

Nauman reported the fence project on Hoffman Road was complete. The corner fencing on Hoffman will not be installed due to the number of underground utilities.

- **Collection of Unpaid Property Taxes**

Mayor Pro Temp Gregorich reviewed the outstanding property taxes. The outstanding amounts are small however cannot be wrote off. She and Sharon will work on a policy for collection of these outstanding taxes.

- **Fire Protection Rate and Contract**

Councilmember Nelson and Mayor Pro Temp Gregorich met with fire personnel to discuss the fire rates and upcoming contract. Nelson and Gregorich provided details on the back and forth discussions and proposed rates.

Mayor Pro Temp Gregorich made a motion to approve the proposed fire rate of 000.885 for this upcoming year only. The motion carried unanimously.

- **Police and Fire Dept. Update**

A police department has a new applicant for the full-time position. Everything has checked out so far and once the State returns the necessary documentation, the new officer can be sworn in.

- **New Wellsite Expenditures**

Mayor Boito asked if any invoices were received for the new wellsite location. Councilmember Samuels replied they have not yet drilled, and no invoices have been received.

- **Windy Ridge Performance Bond**

Mayor Boito distributed information provided by the Village attorney regarding performance bonds. Council discussed the attorney's suggestions and the definition of a performance bond vs. maintenance bond. Gregorich will work with Ms. Kivett on this.

- **Engineering Support**

Mayor Boito suggested hiring or contracting with an engineering company to review construction activities in the Village. Council suggested requiring storm-water management plans from an engineer. There was extensive discussion on hiring an engineering company and costs associated.

- **Banking**

Mayor Pro Temp Gregorich spoke with First Bank about the amount of interest earned on the Village's money markets. She was advised they would increase to .5%. Money will be moved from both general and water funds to the money market account where they will earn the same.

- **Special Events**

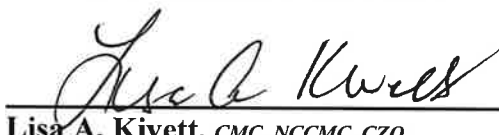
Councilmember Nauman contacted the Village insurance underwriter at the League of Municipalities regarding the Village's liability during special events. She provided information received from the underwriting department suggesting that liability insurance be provided by those wishing to hold a special event in the Village. Council discussed requiring liability insurance. Council further discussed drafting a permit application for Special Events and requirements for food trucks.

7. Public Comments

Mary Gilroy commented on the fire rates and suggested using the quarterly fire call data to determine what they should be. She further commented on code enforcement and tax increases.

8. Adjournment

Councilmember Nelson made a motion to adjourn. The vote was called, and motion carried. The Work Session adjourned at 5:49 PM.



Lisa A. Kivett, CMC, NCCMC, CZO
Village Clerk



Don Boito
Mayor