

MINUTES
FOXFIRE VILLAGE COUNCIL WORK SESSION
Village Hall Meeting Room
August 31, 2023 - 4:30 PM

1. Call to Order: Mayor Don Boito called the meeting to order at 4:30 PM.

2. Members Present: Mayor Pro Tem Gregorich and Councilmembers Janet Nauman, Don Nelson, and Gary Samuels

3. Others Present: Mary Gilroy, several residents of the Village.

Mayor Boito added *P&Z Recommendations for Temporary Structures and Municipal Zoning, Golf Course Safety, Letter of Intent, and Village Fees* to the agenda. Mayor Pro Tem Gregorich added *Golf Course Maintenance Building* to the agenda.

4. Planning & Zoning Board Recommendations – Mary Gilroy

- **Temporary Structures**

Planning Board Chair Mary Gilroy recommended the UDO be amended by adding a definition of “temporary structures” and creating an ordinance to control them in the Village. Discussion followed on the need for the ordinance, permitting, enforcement, and proper wording.

- **Municipal Zoning**

Ms. Gilroy presented council with a list of Village owned parcels that would be subject to rezoning to a (MUN) Municipal Zoning district. The new zoning district will mirror most of the VBD zoning. Gilroy provided details on this district’s changes to the Table of Authorized Uses, signs, fuel tanks, and fencing. The council will further review the proposed addition of the MUN district and rezoning of Village owned parcels at a later meeting.

5. Discussion Items

- **Water Infrastructure Update**

Councilmember Samuels prepared a presentation and displayed pictures on the meeting room TV of water infrastructure concerns. Samuels explained in detail the various issues with equipment and suggested the Village have a way of mapping the system. He added that Jesse Southard researched a cloud-based program currently used by several municipalities. Samuels further explained the benefits of mapping the water system.

- **Police & Fire Update**

Councilman Nelson reported the new fire department pumper truck will be picked up on September 4th and Police Chief Shue will return from medical leave on September 11th.

- **Grant Writing Class**

Nelson updated the council on the grant writing class he attended on August 14th and 15th. All but Councilman Nelson were professional grant writers. Nelson provided details on the class and information if the council wishes to apply for a grant.

- **Mass Mailing – Pool Survey**

Councilman Nauman reported the Dolphin pool cleaner was no longer working and will need replaced. Nauman suggested sending out a mass mailing questionnaire to residents about the pool. It would be beneficial to know what people want or expect as far as the operation of the pool.

- **Park & Streets Update**

Nauman reported that due to the weather, the park cleaning was postponed until next Tuesday. PCS will do the parking lot, sidewalks, brick around the shelters, fascia and pillars. Nauman plans to close the park during work. Mick McCue has volunteered to re-stain the fascia board.

Nauman reported that two people have volunteered to assist her on September 9th with putting away the pool furniture. She welcomed more volunteers.

- **Golf Course Maintenance Building**

Mayor Pro Tem Gregorich asked if Councilman Samuels who is the Golf Course Liaison, would speak with the club regarding the condition of the maintenance building and lack of required landscaping. Samuels asked Mary Gilroy for specifics on what was agreed upon for plantings.

- **Long Range Plan**

Council members reviewed the LRP a final time before adopting the plan. Gregorich went through year by year and suggested some wording changes and movement of some items to a different year. All council members agreed with the changes.

Councilmember Nauman made a motion to adopt the 2023-2028 Long-range Plan. The motion carried unanimously.

- **Statewide Mutual Aid Agreement**

Mayor Boito provided a copy of the Statewide Mutual Aid Agreement to the council. This agreement is basically a renewal of the existing agreement.

Councilmember Nelson made a motion to approve the Statewide Mutual Aid Agreement. The motion carried unanimously.

- **Changes to the SMPO MOU**

Mayor Boito provided copies of the most recent draft of the SMPO Memorandum of Understanding. The updated draft changes the name from *Sandhills Area Municipal Planning Organization* (SAMPO) to the *Sandhills Municipal Planning Organization* (SMPO). Boito reported there was considerable discussion at the last SMPO meeting regarding the voting structure. The room was mixed on whether to go with weighted votes or a one per municipality vote. Boito provided details on the voting structure options and council discussed.

- **Village Fees**

The council reviewed and updated the Village Fee Schedule for 2023. The only change made was the amount of a Special Event Permit which is now \$250.00.

Councilmember Nauman made a motion to adopt the amended 2023 Village Fee Schedule. The motion was carried unanimously.

- **Golf Course Safety**

Mayor Boito suggested posting a notice on the Village website to remind people the golf course is private property and for safety purposes, only golfers are permitted. The council agreed a notice should be posted.

- **Letter of Intent**

Mayor Boito presented and read aloud a Letter of Intent to purchase the Sackman property. Mayor Pro Tem Gregorich suggested the letter be sent to show the Village is committed to purchasing the property in the event the test well results are favorable.

Councilmember Nelson made a motion to approve the draft Letter of Intent. The motion carried unanimously.

- **Appearance Committee**

The council continued discussion on the formation, duties, and enforcement authority of an Appearance Commission or Committee. Boito was approached by a resident interested in serving on this type of committee. He will make contact with her and share the information council discussed this evening.

6. Public Comments

None

7. Adjournment

Councilmember Nelson made a motion to adjourn. The vote was called, and motion carried. The Work Session adjourned at 6:20 PM.



Lisa A. Kivett, MMC, NCCMC, CZO
Village Clerk



Don Boito
Mayor