

MINUTES
FOXFIRE VILLAGE COUNCIL
REGULAR WORKSESSION
Foxfire Town Hall
October 25, 2018 –4:30 PM

1. **Call to Order:** Mayor E.M. McCue III called the meeting to order at 4:30 PM.
2. **Members Present:** Mayor Pro Tem Frusco, Councilman Ed Howze, and Councilman Don Boito
3. **Members Absent:** Councilman Jon Sedlak
4. **Others Present:** Andy Moody and Mary Gilroy

Mayor McCue added *Discussion on Personnel Policy*, removed *Pool House*, and Mayor Pro Tem Frusco added *Woodland Circle Assessment* to the agenda.

Mayor Pro Tem Frusco made a motion to adopt the October 25, 2018 Work Session Agenda as amended. The motion carried unanimously.

1. Items for Discussion

- **Woodland Circle Assessment**

One of the property owners who is delinquent in paying both the paving assessment and taxes, mailed in a check to pay all past due taxes. Sharon made contact with him, and he intends to make payments towards the assessment and attorney fees. We will send him a monthly invoice which he will return with payment.

- **Audit Report**

Mayor Pro Tem Frusco reported the audit report was complete. She reviewed much of the audit. Once copies of the report are printed, they will be distributed to council for review.

- **Update on West End Fire Department**

Councilman Howze asked to discuss several issues in regard to the fire department. He addressed next year's budget, requested tree trimming on the fire truck exit road, and safety issues with address signage for the Tree House Area.

- **Drainage Consultant Status**

Council discussed the cost and benefits of hiring a consultant to review drainage issues within the Village.

- **CTP Resolution Discussion**

Council further discussed the Comprehensive Transportation Plan and Resolution prior to considering its adoption at the November meeting.

- **Personnel Policy**

Council discussed drafting a personnel policy and a separate administrative manual.

- **Zoning Amendments**

Council and Planning & Zoning Board Chair Mary Gilroy further discussed Planning & Zoning recommendations on several zoning amendments.

5. Adjournment

Mayor Pro Tem Frusco made a motion to adjourn. The motion carried unanimously. The meeting adjourned at 6:16 PM.



Lisa A. Kivett, CMC, NCCMC, CZO
Village Clerk



E.M. McCue III
Mayor