

MINUTES
Foxfire Village Council
Regular Business Meeting
March 12, 2024 ~ 4:30 PM

Village Hall Meeting Room

1. Call to Order: Mayor Gregorich called the meeting to order at 4:30 PM
2. Members Present: Mayor Pro Temp Janet Nauman, Councilmembers Mary Gilroy, Don Nelson, and Warren Morgan
3. Others Present: Several members of the public.
4. Moment of Silence: Mayor Gregorich requested those present to pause for a moment of silence followed by the Pledge of Allegiance.
5. Approval of the March 12, 2024 Regular Business Meeting Agenda

Councilmember Gilroy added “*New Open Position*” under New Business.

Mayor Gregorich made a motion to adopt the March 12, 2024 Agenda as amended, seconded by Councilmember Morgan and carried unanimously.

6. Consent Agenda

All items listed below are considered routine and will be enacted by one motion and without discussion.

A. Approval of Minutes

- February 13, 2024 Regular Business Meeting
- February 29, 2024 Work Session

B. Board Appointment

- Kim Kuebler – Planning & Zoning Board (4-yr. term)

C. Budget Amendments

- #2024-09 General Fund
- #2024-10 Water Fund

Councilmember Gilroy made a motion to approve the consent agenda as written, seconded by Councilmember Nelson and carried unanimously.

7. Public Comment Period

None

8. Council Member Reports:

A. Finance – Mary Gilroy

- Financial Report

Councilmember Gilroy reported the following cash balances as of February 29, 2024: The general fund balance is \$3,115,962 of which \$1,435,638 is reserved, and the water fund balance is \$1,202,895 of which \$247,398 is reserved. Year to Date Capital Trust Dividends received are \$108,504.

- Moore County Property Tax Agreement

Councilmember Gilroy spoke to Sherri Westbrook at the Moore County Tax Department. She was advised that no municipality the County collects for, give discounts for early payment.

Councilmember Gilroy made a motion to move forward with preparing and signing a final contract with Moore County before the upcoming property tax season, seconded by Councilmember Nelson and carried unanimously.

- 2024/2025 Budget -- next steps

Councilmember Gilroy asked the council to review the current budget numbers for their respective departments and to be aware of any expenses that may drop before June. The council will begin going through the budget line by line beginning at the upcoming work session. Mayor Pro Temp Nauman suggested also meeting with Gilroy individually to go over the budget.

B. Streets and Park – Janet Nauman

Mayor Pro Temp Nauman contacted three contractors for quotes to do a Pavement Condition Survey for the upcoming 2024-2025 fiscal year. The last survey completed was in 2005. The next road scheduled for repaving is Pine Tree Terrace at a cost of \$99,000. Work should begin in August. Pine Ridge Drive is scheduled for 2025/2026 at a cost of \$100,000. Councilmember Morgan is concerned about paving over water valves and asked to notify Jessie when a paving is scheduled.

Nauman contacted Spectrum and was advised they would issue two credits of \$300.00 each for the internet installation.

Nauman reported there could be an issue with burning the park's 6-acres. Neither Jessie Wemberly from the restoration company nor the fire department will start the fire due to liability issues. The fire department will stay at the park while the burn is conducted but will not be responsible for lighting the match. Nauman said she would be the one to start the burn.

C. Public Safety – Don Nelson

Councilmember Nelson provided a brief year-to-date report. There were 29 calls in the Village, 69% were EMS, 14% were good intent, and 10% were fire related. Negotiations will soon begin with WEFD for the upcoming budget.

Lieutenant Garner provided a brief update on department activities. Year to date, 1,752 calls were answered, 322 citations issued, and 33 ordinance violations addressed.

The Dodge Charger is still at Leith of Southern Pine's service department. The part needing to be replaced is no longer under warranty. Councilmember Nelson plans to speak with the Service Manager about the ongoing issue.

D. Water Department – Warren Morgan

Councilmember Morgan provided an update on the new test well. A water quality and analysis report came back with good results.

Morgan recently received a well construction permit from the State which included the wellhouse. The proposed start date is April 1st and should be completed by September 1st.

Morgan reported that Sanford Electrical will replace control panels and hook-ups for chemicals and mixers at well-sites. Jessie requested three bids from contractors and only one responded, Sanford Electrical.

Morgan reported the rear-end was gone in the water department vehicle. The cost to repair the 2012 Tahoe will be between \$1,500-\$3,000. The council briefly discussed replacement with a new vehicle vs. repairs.

E. Mayors Report – Janice Gregorich

- SMPO Update

Mayor Gregorich plans to resign from the Governing Board of the SMPO due to an ethics questionnaire asking for intrusive information on public holdings. The council previously discussed the required ethics agreement requirement, and none are willing to enter into the agreement. Gregorich is looking into the possibility of becoming a non-voting member of the SMPO.

- Lieutenant Gary Garner

Mayor Gregorich reported that Lieutenant Garner was resigning from his position effective March 20th. He is taking a position with another department. The council thanked him for his service to the Village. Sergeant Amezcuita will assume the role of acting supervisor at this time.

9. LRP Goals Update:

- a. Finance– Mary Gilroy

Cost Benefit Analysis of Email Option for Water Bills.
Cost Benefit Analysis of ACH Option for Water Payments.

Gilroy and Sharon Sanchez had a phone conversation with Southern Software who talked us through what we might consider doing for ACH. We would not have to store any data as they are fully integrated. We will have another sales call to find out more information. Brief discussion on potential fees.

- b. Streets & Park – Janet Nauman
Identify Drainage Issues and Work with Consultants for Solutions.
Develop Plan for Repaving & Correction of Drainage if Applicable.

Nauman attended a paving conference a few weeks earlier and met representatives from 4 other paving companies willing to come to the Village. She also spoke with two gentlemen about our current paving plan. They said they could come down and go through our streets to give us a cost for a new plan. A plan could cost anywhere from \$2,500 to \$3,000. The items will be on the upcoming work sessions agenda.

- c. Public Safety – Don Nelson
Relocate Yard Waste Facility & Police Impound.

Mayor Pro Temp Nauman, and Councilmember Nelson are working to secure quotes from Surveyors, for tree removal, and concrete slab, gravel, and fencing. The police impound area will remain where it is.

- d. Mayor – Janice Gregorich
Organize Appearance Committee

Mayor Gregorich said she would address this under New Business.

10. New Business

- New Open Position

Councilmember Gilroy reported that Sharon Sanchez would be retiring at the end of the month, leaving another open position in the administration office. The open position will be advertised on the NCLM website and on INDEED. Gilroy has considered contacting a “headhunter” group to provide us with staffing the position. The Village auditor recommended someone from Sanford who works with several municipalities providing financial services. Gilroy will make contact with her.

- Rick Rhyne Memorial

Mayor Gregorich suggested moving the Rick Rhyne Memorial located at the park, to the area in front and between the police department and administration building. Gregorich suggested planting a memorial garden, installing a bench, flagpole with Thin Blue Line flag, and possibly a brick walkway with engraved names of those who donated bricks. This would be a great first project for the Appearance Committee to take on.

11. Old Business

None

12. Public Comment Period - Comments on items listed on this agenda.

Dan Leary – 73 N. Shamrock Dr. asked if the Village considered looking into the “Lemon Law” for the issues with the Dodge Charger. Lieutenant Graner answered that North Carolina does not have a Lemon Law.

Mayor Gregorich made a motion to recess the Regular Business Meeting at 5:25 PM, seconded by Mayor Pro Temp Nauman and carried unanimously.

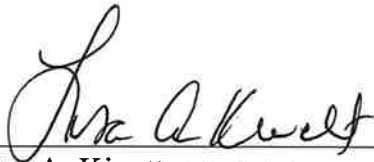
- 13. Closed Session Pursuant to NCGS §143-318.11 (a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.

Mayor Gregorich made a motion to open the Closed Session, seconded by Mayor Pro Temp Nauman and carried unanimously.

Mayor Gregorich made a motion to close the Closed Session and return to the Regular Business Meeting at 6:18 PM, seconded by Mayor Pro Temp Nauman and carried unanimously.

14. Motion to Adjourn

Councilmember Nelson made a motion to adjourn. The motion was carried unanimously, and the Regular Business Meeting adjourned at 6:18 PM.



Lisa A. Kivett, MMC, NCCMC, CZO
Village Clerk



Janice Gregorich
Mayor