

**MINUTES
REGULAR MEETING
Village Hall Meeting Room
September 14, 2021 – 4:30 PM**

- 1. Call to Order:** Mayor McCue called the meeting to order at 4:30 PM
- 2. Members Present:** Councilman Don Boito, Mayor Pro Tem Frusco, and Councilwoman Gregorich
- 3. Members Absent:** Councilman Ed Howze
- 4. Others Present:** Lisa Kivett-Village Clerk, Police Chief Chad Shue, Officer Megan Luellen, Residents Andy Moody, Mary Gilroy, Gary Samuels, Barbara Okula, Karl Bernet, Janet Nauman, MaryAnne Lauer, Jackie Gladden, and Jeff Ditmar
- 5. Moment of Silence:** Mayor McCue requested those present to pause for a moment of silence followed by the Pledge of Allegiance.
- 6. Approval of the September 14, 2021 Regular Meeting Agenda:**

Councilman Boito made a motion to adopt the September 14, 2021 agenda as written. The motion carried unanimously.

7. Consent Agenda

All items listed below are considered routine and will be enacted by one motion and without discussion

A. Approval of Minutes

1. August 10, 2021 Regular Meeting/Public Hearings
2. August 24, 2021 Work Session

Mayor McCue asked to remove the August 24, 2021 Work Session Minutes from the Consent Agenda. He suggested they include more detail on a specific item.

Mayor Pro Tem Frusco made a motion to approve the consent agenda as amended. The motion carried unanimously.

8. Public Comment Period

Jeff Ditmar - 3 Pine Tree Terrace voiced his concerns on the lack of police coverage in the Village. He suggested more police presence particularly on Richmond Road where he has witnessed a lot of speeding.

Jackie Gladden - 7 Cardinal Drive would like to see a “No Outlet” sign placed at the beginning of Cardinal Drive. Many times, drivers do not know the street does not go through and have to turn around.

9. Zoning Administrator’s Report – Lisa Kivett

Zoning Administrator Lisa Kivett reported the following activity for August 11th thru September 14th.

Fifty-One (51) homes in the Village and (4) four homes in the ETJ are under construction or in the beginning stage of lot clearing. Fifty-five (55) TOTAL

Permit applications were received and reviewed for the following:

Eight (8) Single Family Residence (which are included in the total above)

Eagle Drive

Ridge Road

Eliot Ct.

Meadows Ct.

Vista Ridge West (Grande Pines)

Vista Ridge East (Grande Pines)

Two (2) Woodland Circle

Six (6) Fence

Certificate of Occupancy Issued

1 Burning Tree

10. Council Member Reports:

A. Finance – Leslie Frusco

• Financial Report

Mayor Pro Tem Frusco reported as of October 31, 2021, the general fund balance was \$1,588,174 of which \$1,034,498 is unrestricted. The restricted amount of \$553,675 includes the first installment of American Rescue Funds of \$166,000. These funds may only be spent on specific items, must be earmarked by 2023 and spent by 2025. Frusco provided further details on the ARP. Other restricted funds are for street maintenance, future police vehicle replacement and the capital reserve fund.

The water fund balance was \$1,051,722 of which \$755,647 is unrestricted. Restricted funds of \$296,076 are for future well(s) and tank maintenance. Property tax bills were mailed, and payment have started to come in. A large portion of payments will come in during October and near the end of December, we should have collected 95% of the taxes billed.

Frusco suggested council consider three budget amendments at the October meeting for the pickle ball courts, the parking lot paving and expansion near the pool, and replacing the split rail fencing on Hoffman Rd.

B. Streets and Park – Don Boito

No Report

C. Public Safety – Ed Howze

Chief Shue addressed the council in Councilman Howze absence. Shue respond to Mr. Ditmer's concerns from the earlier public comment and apologized for his concerns about inadequate police presence. Shue will address the report of excessive speeding on Richmond Rd.

Shue introduced Officer Megan Luellen was offered and accepted the new full-time police officer position. Officer Luellen will be sworn in and begin her employment once her paperwork is returned from Raleigh.

Officer Jeremy Blake submitted his resignation. He accepted a position in an unrelated field making more money. The department will once again be looking to fill a vacant position.

Shue applied for the 2021-2022 Grant and selected to receive a \$25,000 grant. The current department radios are only a couple of years old, however, new restrictions will make them obsolete by 2025. Chief Shue procured quotes for replacement radios and hopes to use the grant money to buy them.

Shue said there was a medical emergency on the golf course over the weekend and emergency personnel did not know which cart path to use to get to the person. Shue suggested installing some type of map or signage showing where emergency vehicles should enter for specific holes on the course.

Chief Shue advised council that the RV located at 11 Eagle Drive was again parked, however, the residents will be moved out by the end of month. They are using the RV to move belongings to their new home.

Chief Shue spoke with the Fire Chief and expressed interest in having a joint open house for Village residents sometime during Fire Prevention Month. The proposed open house date would be the weekend before Halloween. Councilman Howze will be updated.

Councilwoman Gregorich asked for an update on the body cameras. Chief Shue responded the first set tested had been returned. There were some concerns with their operation. Two additional requests were made to other companies to test their product. Shue hopes to purchase two cameras this year and budget the remainder the following year. The cost would be somewhere between \$6,000 and \$8,000 for the complete system for 6 cameras. Mayor Pro Tem Frusco responded the Village is in the financial position to make the purchase now and feels this would strengthen the police force.

Mayor McCue asked that Chief Shue meet with him to address Mr. Ditmer's concerns.

D. Water Department – Janice Gregorich

Councilwoman Gregorich said that David McKew prepared an updated Emergency Plan with names and contact numbers of those to call in the event of water emergencies. Once Councilman Howze reviews the plan, the Fire Chief will be contact to see how to proceed. Gregorich added that McKew is also working with Charles Underwood to locate potential well-sites.

Gregorich reported that council previously discussed revising water connection tap fees at the previous work session. She and Mayor Pro Tem Frusco went over all components of the water tap fees to come up with revised fees. A copy of proposed fee changes was presented for council review. Gregorich gave a brief description of the revised fees. Frusco expressed her thanks to Councilwoman Gregorich for the amount work put into preparing the detailed cost allocation. Gregorich additionally created a procedure for site pre-inspections to determine if additional work is required such as underground boring. Doing so will insure we are charging for all necessary work. The Water Service Application will be updated, and a Site Inspection form would be drafted.

Mayor Pro Tem Frusco made a motion to adopt the amended Foxfire Water Tap Fees as presented by Councilwoman Gregorich effective September 14, 2021. The motion carried unanimously.

A copy of the amended fees is made part of these minutes as an attachment.

Gregorich will meet with Shane from Badger Meter in October to address concerns with water meters and issues with billing software related to slow internet connection. Frusco added that Starlink has been ordered, however, we will not have equipment until sometime in the Fall.

E. Mayor's Report – E.M. McCue III

Mayor McCue reminded everyone of the Meet the Candidate Forums scheduled for October 14th at 4:30 PM and for the 21st at 6:30 PM. All candidates were sent an invitation to participate and were asked to submit a bio of more in-depth information. Each forum will be limited to 50 people. A link for residents to register for one of the forums is available on the Village website. In addition, both forums will be live-streamed. Residents are asked to send a list of questions they would like the moderator to ask each candidate. Questions can be dropped by the Village office or emailed to the Village Clerk.

11. Old Business:

None

12. New Business

None

13. Public Comment:

Jeff Ditmar questioned why his property tax bill was mailed to his prior address in Virginia. Mayor Pro Tem Frusco replied that Foxfire receives its tax information from Moore County. She suggested he contact the county to make sure necessary changes are made.

Mary Gilroy thanked Councilwoman Gregorich for her work on the updated tap fees. Mayor McCue mentioned that P&Z is currently reviewing plans for the golf course maintenance facility and will keep the council updated on the progress.

14. Adjournment

Councilman Boito made a motion to adjourn. The motion carried unanimously, and the meeting adjourned at 5:19 PM.



Lisa A. Kivett, CMC, NCCMC, CZO
Village Clerk



E.M. McCue III
Mayor