

**MINUTES
FOXFIRE VILLAGE COUNCIL
REGULAR MEETING
Foxfire Village Hall**

September 12, 2017 – 6:30 PM

- 1. Call to Order:** Mayor McCue called the meeting to order at 6:30 PM.
- 2. Members Present** – Councilman Don Boito, Mayor Pro Tem Leslie Frusco, Councilman Vic Koos, and Councilman Jon Sedlak
- 3. Others Present** – Lisa A. Kivett-Village Clerk, Chief Chad Shue, Officer Gary Garner, and resident Linda Straczewski
- 4. Moment of Silence:** Mayor McCue requested those present to pause for a moment of silence. This was followed by the Pledge of Allegiance to the United States Flag.
- 5. Additions and Approval of Agenda**

Mayor Pro Tem Frusco made a **motion to adopt the September 12, 2017 agenda as written** seconded by Councilman Boito and carried unanimously.

- 6. Consent Agenda**
All items listed below are considered routine and will be enacted by one motion and without discussion
 - A. Approval of Minutes
 - August 8, 2017 Regular Meeting
 - August 31, 2017 Work Session
 - B. Board of Adjustment Re-Appointments effective October 1, 2017
 - Dennis Micallef – 2-year term
 - Jon Bachelder – 1-year term
 - Neil Tighe – 2-year term (ETJ)

Mayor Pro Tem Frusco made a **motion to adopt the consent agenda as written** seconded by Councilman Boito and carried unanimously.

- 7. Public Comment Period**
None

- 8. Zoning Administrator's Report – Lisa Kivett**

A total of seven (7) homes are currently under construction. All are located in the Village:

Village

Two (2) located in Autumn Acres (Edwards property)
Two (2) located in Pineland Preserve
Pine Tree Terrace
Bermuda Circle
Whitman Court

The following permits were issued in the month of August:

- Two (2) single family residence (Whitman Ct. and Pineland Preserve)
- One (1) accessory building (Richmond Rd.)

One Certificate of Occupancy was issued for a room addition.

Several ordinance violations were addressed.

- Trailers (Forest Lake Drive and Foxfire Blvd.)

- Garbage Cans (Foxfire Blvd.)
- Recreational Equipment (Ridge Rd.)

September

I've created new Warning and Civil Citations and an Action Taken Spreadsheet for zoning and code violations. The Police Department and I are working together to get on top of some of the ongoing ordinance violation issues.

Per the Village Attorney's advice, a new Civil Citation was issued for the trailer in Cardinal Drive. Police personnel served the citation on September 6th and fines have been imposed and continue to accrue at \$50 per day. The trailer continues to be stored on the property.

9. "Brunch Bill" – Ordinance #2017-10

The "Brunch Bill" ordinance draft will be posted on the Village website for review and comments. Mayor McCue suggested waiting until the October meeting to consider adopting. The General Store and Country Club would benefit from this change by being able to serve or sell alcohol 2 hours earlier on Sundays. It may also help persuade future businesses to come to Foxfire.

10. Councilmember's Reports:

A. Finance – Leslie Frusco

1. Finance Report

Mayor Pro Tem Frusco reported the following as of August 31, 2017:

The total cash balance in the General Fund is \$1,255,596 of which \$818,412 is restricted for the Debt Service Assigned Funds, K9 Funds, Street Maintenance Funds, and Police Vehicle Reserve leaving an unrestricted amount of \$437,184.

The total in the Water Fund is \$729,648 of which \$226,076 is restricted for a new well(s) and tank maintenance leaving an unrestricted amount of \$503,572.08.

Loan payments for the Water Fund and the Village Park, both due in August have been paid.

Property tax bills have gone out and checks are starting to come in.

2. Capital Project Ordinance #2017-11
3. Budget Ordinance Amendment-General Fund #2017-12
4. Budget Ordinance Amendment-Water Fund #2017-13
5. Budget Ordinance Amendment-General Fund #2017-14

Mayor Pro Tem Frusco reported that council approved the contractor for the construction of the new town hall. What we need to do as a Village is set a Capital Project Ordinance which basically details the amount we're going to spend and where the money will come from. The numbers are the total of the projected cost including \$22,000 in contingency and other things we may not necessarily do. Of this amount, \$413,050 is coming from the Capital Reserve Fund (general fund) and the balance of \$117,000 will come from the water fund. Once the Capital Project Ordinance is set, all bills will be paid against it.

The remaining three ordinances are all budget amendments. She explained each in detail.

Mayor Pro Tem Frusco made a motion to adopt Capital Project Ordinance #2017-11, Budget Ordinance Amendments #2017-12-Water Fund, #2017-13-Water Fund, and #2017-14-General Fund seconded by Councilman Koos and carried unanimously.

B. Public Safety – Vic Koos

1. Irma Preparedness

Councilman Koos thanked the Village Police for keeping residents and council updated on Hurricane Irma. Even though the Village was not expecting severe weather, the weather briefings

were appreciated. Koos traveled through Village roads and did not see any downed/leaning trees or damage from the rain and wind.

Mayor McCue added that Chief Shue is working with County officials to arrange a table-top exercise for disaster response for the Village. The exercise should take an afternoon and all council and employees will need to participate. He asked council members to check their schedules to arrange a day when everyone is available.

C. Streets and Park – Don Boito

1. Foxfire Blvd. Paving

Councilman Boito reported that the paving project was delayed due to the weather. The anticipated start date is now September 26th. He also spoke with Aurora Farms about the shrubbery and timeframe for planting.

C. Water Department – Jon Sedlak

Councilman Sedlak reported that David McKew is looking at a potential well site on Hoffman Rd owned by Mr. Barefoot.

A second quote was received for a test well in the amount of \$3,500.00.

D. Mayor's Report – E.M. McCue III

Mayor McCue reported the following:
Thee Second Amendment to the Lease Agreement for West End Fire and Rescue was signed and returned to the Village office.

Construction for the new town hall will begin soon. The current town hall and parking lot is now a construction zone and no longer available for use by private groups or Village residents.

Brown Golf sent an email to notify residents and their guests that the golf course and cart paths are off limits to non-members of the golf course. There have been several instances of non-members playing golf and people walking dogs on the cart paths and course.

Mayor McCue emphasized that Village taxes have nothing to do with Brown Golf.

Mayor McCue had a preliminary meeting with the Long Range Planning Sub-Committee. He hopes to have a updated Long Range Plan draft ready by the first part of October.

11. Public Comments:

None

12. Old Business:

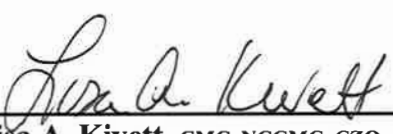
None

13. New Business:

None

Councilman Boito made a motion to adjourn seconded by Mayor Pro Tem Frusco and carried unanimously. The meeting adjourned at 6:55 PM.

As so incorporated to these minutes of September 12, 2017 are exact copies as so recorded in the ordinance and resolution books of Foxfire Village as if fully set out in the minutes.



Lisa A. Kivett, CMC, NCCMC, CZO
Village Clerk



E.M. McCue III
Mayor