

**MINUTES
FOXFIRE VILLAGE COUNCIL
REGULAR MEETING
Foxfire Village Hall
February 14, 2017 – 6:30 PM**

- 1. Call to Order:** Mayor E.M. McCue III called the meeting to order at 6:30 PM.
- 2. Members Present** – Councilman Don Boito, Councilman Vic Koos, Mayor Pro Tem Leslie Frusco, and Councilman Jon Sedlak
- 3. Others Present** – Lisa A. Kivett-Village Clerk, Daniel Ritter-Police Officer, Mary Gilroy and MaryAnne Lauer
- 4. Moment of Silence:** Mayor McCue requested those present to pause for a moment of silence. This was followed by the Pledge of Allegiance to the United States Flag.
- 5. Additions to the February 14, 2017 Agenda**

There were no additions to the agenda

- 6. Consent Agenda**
All items listed below are considered routine and will be enacted by one motion and without discussion

- A. Approval of Minutes
 - January 10, 2017 Regular Meeting
 - January 26, 2017 Work Session
- B. Authorization to Advertise Tax Liens
- C. Resolution #R17-01 – Refinancing Woodland Circle Loan

Mayor Pro Tem Frusco made a motion to adopt the consent agenda as written seconded by Councilman Boito and carried unanimously.

- 7. Public Comment Period**
NONE

8. Zoning Administrator's Report – Lisa Kivett

Zoning Administrator Lisa Kivett reported the following zoning activity for January 2017:

There are Seven (7) homes under construction in the Village and one (1) in the ETJ.

One (1) set of duplex are under construction located on Foxtail Lane.

Two (2) permits for Single Family Residence in the ETJ were approved.

One (1) Certificate of Occupancy was issued for a home located in the ETJ.

9. Councilmember's Reports:

- A. Finance – Leslie Frusco
 1. Finance Report

Mayor Pro Tem Frusco reported the following as of January 31, 2017:

The total cash balance in the General Fund is \$1,543,634 of which \$496,411 is restricted for the Debt Service, Capital Reserve, Stonehill, and Powell Bill. The unrestricted balance is \$1,047,223.

The total in the Water Fund is \$763,389 of which \$186,076 is restricted for a new well(s). The unrestricted balance is \$577,312.

Ninety-nine percent of the ad valorem property taxes are collected with roughly \$20,000 remaining unpaid. Hopefully most outstanding taxes will be paid before we advertise tax liens in 30-days.

Frusco said council will receive their budget worksheets at the February 23rd work session.

B. Public Safety – Vic Koos

1. Police Department Update

Councilman Koos reported that everything was running smooth at the police department.

2. Fire Department Update

Councilman Koos and Mayor McCue met with Fire Chief Eric Stromberg and Captain Mike Cole the week prior. West End Fire and Rescue is asking the Village for additional financial assistance. Mayor McCue responded the Village is not able to now but may be able to in the future. There was also discussion about a new HVAC unit for the Foxfire sub-station.

C. Water Department – Jon Sedlak

1. Yard Waste Facility Clean-up

Councilman Sedlak reported the yard waste facility is full of refuse and the fence is covered in overgrown vines. Gilbert Brown offered to remove the vines and haul off for \$100 per load. There was brief discussion. Sedlak asked that the Police Department review what they have stored in the facility and remove any items no longer in use.

2. Water Department Truck

Councilman Sedlak reported the Water Departments 2003 GMC pickup truck was sold for \$100.00.

D. Streets and Park – Don Boito

1. Forest Lake Drive

Councilman Boito reported that road damage on Forest Lake Drive would be repaired on Friday.

2. Survey Results

Councilman Boito presented a preliminary survey of the Foxfire Blvd. area which council members reviewed and briefly discussed.

After a final survey is complete, the Village will need to speak with a paving company for plans on how to pave the road and create parking for the condos. Council discussed the possible road layouts.

3. Crack Filling Project

Pro Seal will complete crack filling on Friday.

4. Beach House Demolition

The beach house demolition is scheduled for February 20th at 9:00 AM. A police officer will be on site at when the demolition begins. Boito and electrician Wayne Chalker confirmed that no power is connected at the beach house.

5. Snow Plow

Councilman Boito spoke with Gilbert Brown about snow removal. Mr. Brown has a snow removal system with a tractor and 6' wide blade on the rear that could be used for clearing snow. Boito asked if Mr. Brown was interested in using the Village's plow. Mr. Brown replied he would not use it if the Village owned it but would be willing to purchase it and use it. Boito will research costs of used plows.

E. Mayor's Report

1. New Town Hall Update

Mayor McCue spoke with Patrick Cavanaugh, new owner of the current Village administration office, and advised him that we may be in the office for up to a year or longer. Mr. Cavanaugh was fine with that and he plans on renovating much of the building.

All council members received a preliminary floor plan of the new town hall and administration office prepared by John Heckathorn. The new building is a suite-style complex and just over 3,000 square ft. containing five offices, and a storage and work area, one powder room, a kitchen area and a conference room. The town hall portion will have two A.D.A restroom facilities and seat approximately 60 people.

Mayor McCue reiterated that this building is *not meant to be a multi-purpose building or recreational facility*.

Mayor McCue said council may make comments this evening but he would like comments, questions and concerns directed to him or Mayor Pro Tem Frusco by the following day. Discussion ensued regarding the layout of the proposed building, possible changes, uses, and benefits of the secured building

2. Yellow Caution Tape on Foxfire Blvd.

Mayor McCue reported that Lisa Kivett mailed a letter to Mary Xanders, owner of the property, requesting she allow the Village to use volunteers to tidy-up the tattered yellow tap. Mrs. Xanders replied in no uncertain terms that we do not have permission. The Village attorney doesn't feel the Village has a strong case to claim the tape is a fence and violates the fence ordinance. If council receives further complaints from residents, it is suggested they send Mrs. Xanders a letter. Her address is in the directory.

10. Public Comments:

MaryAnne Lauer asked several questions about the earlier financial report.

11. Old Business:

None

12. New Business:

None

Councilman Koos made a motion to adjourn seconded by Mayor Pro Tem Frusco and carried unanimously. The meeting adjourned at 7:09 PM.

As so incorporated to these minutes of February 14, 2017 are exact copies as so recorded in the ordinance and resolution books of Foxfire Village as if fully set out in the minutes.



Lisa A. Kivett, CMC, NCCMC, CZO
Village Clerk



E.M. McCue III
Mayor