

MINUTES
FOXFIRE VILLAGE COUNCIL
REGULAR MEETING
Foxfire Village Hall
August 11, 2015 – 6:30 PM

1. **Call to Order:** Mayor Steve Durham called the meeting to order at 6:30 PM.
2. **Members Present:** Mayor Pro Tem Leslie Frusco, Councilman Vic Koos, Councilman Mick McCue and Councilman Jon Sedlak
3. **Others Present:** Lisa Kivett-Village Clerk, Sharon Sanchez – Deputy Finance Officer Greg Hankins-Seven Lakes Times, and Resident Jim Hathaway
4. **Moment of Silence:** Mayor Durham requested those present to pause for a moment of silence. This was followed by the pledge of allegiance to the United States Flag.
5. **Additions and Approval of Agenda:**

Mayor Pro Tem Frusco added *Appearance Commission Report* to her report.

Mayor Pro Tem Frusco made a motion to adopt the agenda as amended seconded by Councilman McCue and carried unanimously.

6. Consent Agenda:

- A. Approval of Minutes
 - 1. July 14, 2015 Regular Meeting
 - 2. July 30, 2015 Work Session
- B. Ordinance Amendment #2015-11 – Add Provision to Allow the Parking of Medical Necessary Trailer
- C. Ordinance Amendment #2015-12 – Amending Work Hours for Construction
- D. Ordinance Amendment #2015-13 – To Prohibit the Open Storage of Inoperative Vehicles and to Impose a Civil Penalty

End of Consent Agenda

Councilman McCue made a motion to adopt the consent agenda as written seconded by Mayor Pro Tem and carried unanimously.

7. Public Comment Period:
None

8. Planning & Zoning Board Report – Mary Gilroy

Ms. Gilroy was not in attendance due to a scheduling conflict. Mayor Durham reported that she would present a report at the Council Work Session on August 27. Village Clerk Lisa Kivett added that she and Ms. Gilroy would be meeting with Attorney Bob Hornik to discuss ordinance changes to reflect the recently passed SB25.

9. Zoning Administrator's Report – Lisa Kivett

Mayor Durham said that it would be appropriate to include a Zoning Administrators Report at all regular meetings since construction and other activities are picking up within the Village. He asked that Ms. Kivett compile and present her report.

Ms. Kivett reported the following zoning related issues for the month of July: There are currently 3 homes under construction with two of them located in the ETJ, Two accessory building and one lot clearing permits were issued, 1 permit was denied for a single family residence due to min. square footage requirement not met, and 5 Ordinance violations were issued for unkempt yards and 1 for lack of Clearing Permit. Additional letters will be mailed regarding placement of

recreational equipment. In addition, a phone call was placed to Stan Jackson requesting that the pallets of bricks left on lot 32-Foxtail be removed.

10. Councilmember's Reports:

A. Finance – Leslie Frusco

1. Finance Report

Mayor Pro Tem Frusco reported the following for the month of July. The general fund total balance is \$1,330,175, of this amount \$447,098 is restricted for the Capital Reserve Fund, Debt Service Fund, and the Stonehill Fund. The unrestricted amount is \$883,075.67. The water fund balance is \$621,226 of which \$161,076 is restricted. These figures include the transfer of funds under the new budget into the Capital Reserve fund for future wells for the water department and into the Capital Reserve fund. That is why the restricted funds have increased. The total in the Village is \$1,951,400. Bank loans for the park and well and water lines were made in July for the current budget year. The Woodland Circle loan payment is due in April 2016. In addition, it is our hope that Village tax bills will be mailed by the end of the month. It has been a challenging year because with the new revaluations, everything has to be manually checked and entered into the system before the bills are generated. Councilman Sedlak asked how long after tax bills are mailed out do we actually start collecting taxes. Frusco replied immediately and we are usually 90-95% by the end of December. Bills will become past due until January 6th and interest will begin to accrue.

2. Appearance Commission Report

Mayor Pro Tem Frusco reported the Appearance Commission presented a letter with recommendations for various projects throughout the Village. Frusco asked that the council prioritize the list of recommendations due to limited funds. That way we could put together a game-plan for either the Women's association or the Appearance Committee to handle. Discussion ensued on some of the items on the list including the split rail fence and golf course entrance off of Hoffman Rd.

Mayor Durham suggested that council review the letter and it be further discussed and prioritized at the August 27th work session. If costs are needed, we could then get cost estimates.

Councilman Koos elaborated on the golf course entrance.

B. Public Safety – Mick McCue

1. Introduction of New Police Officer Corey Adams

Councilman McCue informally introduced new Police Officer Corey Adams prior to the beginning of the meeting.

2. TARPO Meeting-211 Pinehurst Bypass

Councilman McCue reported being a member of the TARPO Prioritization Sub-committee which meets to prioritize all requested street, road, pedestrian, and bicycle projects going on in the State through Triangle J. We do not have any projects submitted but want to be sure that one does not come through the Village. He reported Pinehurst is still interested in a by-pass from Hwy 211 around Hwy 5 South to alleviate traffic from Hwy 5 in Pinehurst. The Pinehurst Council has told their planners that they want something submitted. McCue is there to talk to them about things acceptable or not to Foxfire Village and will attend all meetings to be sure that Foxfire's voice is heard. He plans to attend a meeting in Chatham County on Thursday, August 13th.

C. Water Department – Jon Sedlak

Councilman Sedlak recently reviewed the current Leak Forgiveness Policy and suggested some changes be made. He understand that the policy is for a "one-time event", however the written ordinance does not say that. Mayor Durham replied it has been an "administrative practice" that forgiveness is one time. Sedlak said he will re-write the ordinance after the council has discussed it at the work session in August.

Councilman Sedlak reported that drilling for water was conducted on the Woodland Circle property without any good results. Other areas will be looked at on Pine Ridge.

D. Streets and Park – Vic Koos

1. Streets Update

Councilman Koos reported that Turner Asphalt will be here August 21st to extend the resurfacing of Woodland Circle to the top of the hill. They have also presented estimates for other areas that will need to be put out for bid.

He reported that Village logo stickers are being removed from street name signs and thanked Councilman McCue for assisting with removal. Once all stickers are removed, the posts will need to be cleaned.

E. Mayor's Report – Steve Durham

1. Administration Office Situation

Mayor Durham reported that a couple weeks prior, the ceiling in the backroom adjacent to the admin office had collapsed due to roof damage that was not repaired. A lot of water came in and black mold began to grow. In addition, over the last weekend, a toilet in the men's room overflowed and flooded the entire hallway area and seeped into the administration office. He had a conversation with the property manager who assured him that the insurance adjuster would come out and assess the damage.

Clerk Kivett said the adjuster conducted a walk-through the previous day. She added that in the file closet, the linoleum was lifted and the wood flooring was swelled.

Mayor Durham recommended that council look at relocating the Village offices and asked that Council discuss further the next work session. Mayor Pro Tem Frusco said that plans for an addition to the town hall were drawn up years ago. She suggested that they be reviewed by a contractor to get a cost to build as drawn or with any changes. Lisa will have an additional set of plans copied to provide to a contractor for review.

11. Public Comment Period:

None

12. Old Business:

None

13. New Business:

Mayor Durham read in the Raleigh newspaper that the Legislature passed an initial vote on the sale tax re-distribution. He asked that we stay on top of that and watch the email blasts from Jamie Boles office. Brief discussion ensued.

14. Adjournment:

Mayor Pro Tem Frusco McCue made a motion to adjourn seconded by Councilman Koos and carried unanimously. The meeting adjourned at 7:08PM.

As so incorporated to these minutes of August 11, 2015 are exact copies as so recorded in the ordinance and resolution books of Foxfire Village as if fully set out in the minutes.



Lisa A. Kivett, CMC, NCCMC
Village Clerk



Steven Durham
Mayor