

MINUTES
FOXFIRE VILLAGE COUNCIL
ORGANIZATIONAL and REGULAR BUSINESS MEETING
Foxfire Town Hall Meeting Room
December 9, 2025 ~ 4:30 PM

1. **Call to Order:** Mayor Gregorich called the meeting to order at 4:30 PM
2. **Members Present:** Mayor Pro Temp Janet Nauman, Councilmembers Mary Gilroy, Warren Morgan, and Don Nelson
3. **Others Present:** Councilmembers Elect, Chris Kragel, Stephen Gunn, and Kevin Robbins, Chief Michael Amezquits, and several members of the public.
4. **Opening Prayer and Pledge of Allegiance**
Councilmember Mary Gilroy led the opening prayer followed by the Pledge of Allegiance.
5. **Recognition of Outgoing Councilmembers**

Mayor Gregorich presented Awards of Appreciation to outgoing councilmembers Janet Nauman-Streets and Park, Don Nelson-Public Safety, and Warren Morgan-Water, thanking them for their dedicated service and highlighting their key accomplishments for Foxfire Village.

Each outgoing councilmember was given an opportunity to speak.

6. 2025 Municipal Election Abstract of Votes

Mayor Gregorich read aloud the certified November 4, 2025 Municipal Election Abstract of Votes.

Chris Kragel	289
Stephen Gunn	260
Kevin Robbins	232
Janet Nauman	128
Darlene Straub	41

Elected to serve on the Village Council were Chris Kragel, Stephen Gunn, and Kevin Robbins.

Village Administrator/Clerk, Lisa Kivett administered the Oath of Office to all newly elected councilmembers. Each member will be contacted and provided with information and documentation to support the transition into the role of councilmember.

7. Election of Mayor Pro Tempore

Mayor Gregorich nominated Chris Kragel as Mayor Pro Tempore, seconded by Councilmember Gilroy, and the motion carried unanimously. She noted that Mayor Pro Temp Kragel will act on her behalf if she is unable to preside over a meeting.

Village Administrator/Clerk, Lisa Kivett administered the Oath of Office for Mayor Pro Tempore to Councilmember Kragel.

8. Councilmember Department Appointments by Mayor

Mayor Gregorich appointed Chris Kragel to the Water Department, Stephen Gunn to Public Safety, and Kevin Robbins to Streets/Park.

9. Approval of the December 9, 2025 Regular Business Meeting Agenda

Councilmember Gilroy added *Change in Cash Procedures* under New Business and Mayor Gregorich added a *Public Comment* section for items not on the agenda immediately following the approval of the consent agenda. Councilmember Robbins asked to pull the *Approval of all Minutes* from the consent agenda in order to take a deeper look at them.

Councilmember Gilroy moved to approve the December 9, 2025 regular business meeting agenda as amended with the requested changes, seconded by Councilmember Kragel. The motion carried unanimously.

10. Consent Agenda

All items listed below are considered routine and will be enacted by one motion and without discussion.

NONE

11. Public Comment Period (items not on the agenda)

NONE

12. Approval of the 2026 Village Council Meeting Schedule

Council reviewed the proposed 2026 meeting schedule, noting the regular business meetings on the second Tuesday and work sessions on the last Thursday of each month. They agreed to adjust the November work session, which would otherwise fall on Thanksgiving, to November 19, 2026 and to move the December work session from New Year's Eve to December 17, 2026.

Councilmember Gunn suggested changing the meeting start time from 4:30 p.m. to 5:30 p.m. to improve public accessibility. Discussion followed on whether the change should apply to both regular meetings and work sessions, with concerns noted about work session length and flexibility for special meetings. There was further discussion on past meeting times and public attendance, noting that a later starting time could better accommodate working families, with special meetings scheduled separately as needed.

Councilmember Gunn moved to change the starting time for both regular business meetings and work sessions from 4:30 PM to 5:30 PM, seconded by Councilmember Robbins.

The vote was called:

Gilroy aye

Gunn aye

Gregorich aye

Kragel aye

Robbins aye

The motion carried unanimously.

Mayor Gregorich moved to approve the 2026 Village Council Meeting Schedule as amended, seconded by Councilmember Gunn. The motion unanimously carried.

13. Schedule Closed Meeting Pursuant to: NCGS §143-318.11(a)(3) *To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body*

Mayor Gregorich requested scheduling a closed meeting with the Village Attorney, who will participate by telephone. Council reviewed availability and agreed on either Wednesday, December 17th at 8:00 a.m. or Friday, December 19th at 9:00 a.m. Mayor Gregorich will confirm availability with the attorney, and notice will be posted at least 48 hours in advance.

14. Old Business:

None

15. New Business

These items will be placed on the upcoming work session agenda.

- Social Media Policy

Mayor Gregorich reported working with the Village attorney to develop a new social media policy for the Council. A policy has not been needed in the past, as Council members were not previously active on social media. The goal is to establish clear guidelines, so all members are aligned.

- Blood Drive

Chief Amezquita is working on organizing a community Blood Drive and will provide detailed information at the upcoming work session.

- Review of Village Board Applications

Council will review applications for the Board of Adjustment and the Planning and Zoning Board. The goal is to discuss the applicants and move forward with appointing new members to these boards.

- Change in Cash Procedures

Councilmember Gilroy would like the council to review the current cash procedure policy. Council approval will be needed to make any changes.

Mayor Gregorich asked if the new council members would like to add anything to new business.

Councilmember Robbins requested adding the Foxfire Long Range Plan to New Business so that the council could review and discuss its progress to aid in developing a new plan. The current LRP runs through 2027. Gregorich commented it may be too soon to begin this discussion. Gilroy suggested the council schedule a day long Council Retreat and discuss it then. Brief discussion followed on a potential Council Retreat.

16. Public Comments:

NONE

17. Adjournment

Councilmember Kragel moved to adjourn the meeting, seconded by Councilmember Gilroy. The motion was carried unanimously, and the meeting adjourned at 5:10 PM.



Lisa A. Kivett, MMC, NCCMC, CZO
Village Clerk



Janice Gregorich
Mayor