

Minutes of the Planning and Zoning Board

Special Meeting

Foxfire Village Hall

Thursday, 8/21/25

1. Call to order : Chairperson Jarusinski called meeting to order at 5:59pm.
2. Record Members/others present: Members Present: Jarusinski, Montes. Members absent Kuebler. Member Jackson resigned on 8/18/25. Others Present, Mayor Gregorich, Mayor Pro Temp Janet Nauman, and Zoning Administrator Lisa Kivett.

Purpose of this Special Meeting is to Meet with Mayor Gregorich to Review the Duties and Responsibilities of the P&Z Board

Handouts Given to Board members and Lisa Kivett agreed to have handouts for absent member Kuebler at her office for pickup-

Handouts given:

Robert's Rules of Order

Coates' Canons NC local Government Law

2 Separate excerpts from NC G.S 160

Sec 160D-604 Planning Board Review and Commitment

Sec 160D-301 Boards and Organizational Arrangements: Planning Boards

Foxfire Village UDO Sec 2-158- Powers and Duties

Water Conservation steps & Suggestions- copy of back of Foxfire Village water bills

2024 Annual Drinking Water Quality Report

-Mayor Gregorich thanked PZ board for their commitment to the community and volunteering. She then went through handout GS 160D-301, explaining Planning Board purpose and structure

-Mayor Gregorich stated as a standing courtesy between the PZ Board and the Village Mayor's office, the board should run items past her before taking them up in meetings

-Mayor further explained what Village Council was asking of Planning Board in July Meeting- look at the ordinance and produce a list of drought tolerant plants and size of size/ % of sod tolerances.

-Recommendations for landscaping is needed because irrigation is the largest water consumer.

-Mayor Gregorich went on to explain that during peak watering times, the village well pumps are not able to replenish water as fast as its being used so conservation is key.

-Reiterated that the golf course used their own water, out of their own water source, not village water as was suggested in the July PZ special meeting.

-Montes suggested making less aggressive please conserve water signage with a QR code if possible with more conservation info linked

-Mayor Gregorich went over Roberts Rules of Order

-Jarusinski remarked that she would commit to more training and PZ Board meetings would be more in line with Roberts Rules of Conduct going forward.

-Page suggested informing community about Roberts Rules of Order

-Montes again suggested QR codes on signage and Page agreed.

-Meeting Adjourned