

**Planning and Zoning Board
Foxfire Village Administration Office
Special Meeting
Tuesday, November 24, 2020 at 4:15 P.M.**

Call to Order: Mary Gilroy called the meeting to order at 4:25 P.M.

Roll Call: Roll call was taken by Beckie Pahner.

Present: Mary Gilroy, Janice Gregorich, Tom McClellan, Joe Kyger and Beckie Pahner

Approval of Meeting Notes:

Mary Gilroy made motion to approve the regular meeting notes of September 15, 2020.

Second to the motion was made by Janice Gregorich and unanimously approved by all.

Janice Gregorich made motion to approve the special meeting notes of October 20, 2020.

Second to the motion was made by Tom McClellan and unanimously approved by all.

Old Business:

Short Term Rentals:

- The board continued discussion on short-term rentals (a lease for less than 90 days) and what aspects a city may regulate in North Carolina.
- The board continued discussion on permits for short-term rentals, registration, ownership verification, emergency contact persons on file with the Foxfire Police, inspections for working smoke alarms and carbon monoxide alarms, proof of liability insurance, limiting the number of occupants per the county septic permit, parking restrictions, trash disposal, limitations on noise and events and the prohibition of ticketed events.
- The board continued discussion on the enforcement of violations and fines.

Hardscape:

- The board continued discussion on hardscape built into environments, hardscape materials, and encroachment into setbacks. The board discussed decorative fences, which cannot envelope an area or block a driveway, and retaining walls, and the need for village evaluation and approval.
- Mary Gilroy recommended the following ordinance changes and additions:

Article XIII add:

Hardscape -- refers to hard landscape materials that are incorporated into a landscape as opposed to softscape, the horticultural elements of a landscape, excluding retaining walls which are considered part of construction Section 6.24

H. Hardscape. Decorative fencing or walls are allowed with a maximum height of 3ft and may be placed in setbacks. Decorative fencing or walls shall have a maximum of one corner per run of fence and may not cross any driveway or enclose any area. Allowable fencing materials are found in Section 6.10 Fence and Wall Standards. Gazebos, pergolas and other similar structures must meet all setback requirements. Walkways and paths are allowed in setbacks.

New Business:

Fencing: Mary Gilroy made motion to table discussion of fencing until the December meeting.

Second to the motion was made by Beckie Pahner and unanimously approved by all.

Adjournment: Motion to adjourn was made by Beckie Pahner, seconded by Tom McClellan, and unanimously approved by all. The meeting adjourned at 5:55 P.M.

Submitted by,



Beckie Pahner