



Foxfire Village

Application for Appointment to Fill an Unexpired Village Council Term

Position: Village Council Member (**Unexpired Term ending November 2028**)

Thank you for your interest in serving the residents of Foxfire Village. Please complete this application in its entirety and submit it along with a candidate biography (BIO). If additional space is needed to answer any question, please attach supplemental pages. A résumé and letter of interest may be included but are not required unless requested.

Completed applications and all attachments must be received by the Village Clerk **no later than 4:00 PM on Wednesday, August 19th**. Applications may be delivered to the Village Administration Office or submitted by email to lkivett@foxfirenc.gov. Applications received after the stated deadline will not be accepted or considered.

~~~~~

### Applicant Information

**Full Legal Name:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**Mailing Address (if different):** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Length of Residency in Foxfire Village:** \_\_\_\_\_

**Occupation:** \_\_\_\_\_ **Employer:** \_\_\_\_\_

~~~~~

Eligibility

Are you at least 18 years of age?
☐ Yes ☐ No

Are you a U.S. Citizen?
☐ Yes ☐ No

Are you a registered voter?
☐ Yes ☐ No

Are you a resident of Foxfire Village?
☐ Yes ☐ No

If appointed, are you able to attend regular and special meetings of the Village Council? ☐ Yes ☐ No

Do you understand that council terms are unpaid positions that may require a significant commitment of time and service? ☐ Yes ☐ No

The amount of information new council members receive is intense and can be exceedingly complicated. It will take a great deal of effort to get up to speed. Do you think you have the time and energy to devote to this educational process? ☐ Yes ☐ No

Please describe how you will accomplish this based on your daily schedule and other commitments.

Education and Professional Background

Please summarize your educational background, professional experience, certifications, or other qualifications that would assist you in serving on the Village Council

Community Involvement

Please list community organizations, civic groups, volunteer activities, nonprofit boards, committees, or other public service in which you have participated and describe your role in each group listed.

Leadership Experience

Describe any leadership, management, budgeting, planning, or policy-making experience you possess and how you have used those experiences to accomplish organizational goals.

Interest in Serving

Have you served in the Village previously? ☐ Yes ☐ No

Why are you interested in serving on the Foxfire Village Council?

Priorities

What are the three most important issues facing Foxfire Village?

Please explain how you would approach these issues and why you believe your approach is appropriate or viable.

Collaboration and Decision-Making

Describe your approach to working with fellow council members, village staff, and residents, particularly when opinions differ. Please provide examples of how you used your approach in other situations.

Conflicts of Interest

Do you have any financial, business, or personal interests that could create a conflict of interest if appointed?

☐ Yes ☐ No

If yes, please explain.

References

Please provide two professional or community references.

Reference 1

Name: _____

Relationship: _____

Phone: _____

Email: _____

Reference 2

Name: _____

Relationship _____

Phone: _____

Email: _____

Applicant Certification

I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that appointment to the Foxfire Village Council is subject to applicable North Carolina law and Village procedures.

Applicant Signature: _____ **Date:** _____

Attachments

- ☐ Candidate BIO
- ☐ Résumé
- ☐ Letter of Interest
- ☐ Other Supporting Documents: _____

~~~~~For Office Use ~~~~~

**Application and attachment(s) received:** \_\_\_\_\_  
**Date** \_\_\_\_\_ **Time** \_\_\_\_\_

Received by: \_\_\_\_\_  
Village Clerk