



FOXFIRE VILLAGE VILLAGE GREEN PARK Request for Use of Pavilion **NON-RESIDENT**

Group/Contact Name _____		Date _____
Address _____		Phone _____
Date Requested _____	Time Requested _____	# of people expected _____

Event Type: _____	<i>All Special Events must be complete and cleaned up by 9:00 PM</i>		
Single Shelter	\$75.00 (three hours)	\$ _____	
Double Shelter	\$150.00 (three hours)	\$ _____	
Additional Hour	\$25.00	# of hrs at \$25	\$ _____
		Total \$ _____	Chk # _____
Refundable Deposit \$200.00		Total \$ _____	Chk # _____
Deposit: Destroy ____ or Return ____			

The \$200.00 deposit will be returned/destroyed after the event and it has been determined that the facility has been left in good condition and ALL trash has ben removed.
Please bring your own trash bags.

A Special Event Liability Insurance Policy is **REQUIRED for all Park Shelter Rentals.**

Foxfire Village must be added as an additional insured. Policy Limits Required - \$1,000,000-\$2,000,000. A copy of the policy must be submitted to the Village prior to the event.

Special Event Policies may be ontained through private insurance agents or through *GatherGuard.com (844) 747-6240*

I have read and understand the Rules for Foxfire Village Green Park on the backside of this Request Form and have initiled the same. *(See Backside of Form)*

Signature of Requester _____	Date _____
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RULES FOR FOXFIRE VILLAGE GREEN PARK

EMERGENCIES: An emergency only 911 phone is located at the back of the restroom building.

PARK HOURS: SUNRISE to SUNSET

*EXCEPTION – 9:00 If Park has been Rented.
All Clean-up must be complete by 9:00*

ALCOHOL: Consumption of Alcohol is strictly prohibited in accordance with North Carolina state law

NO WEAPONS: Per North Carolina General Statute §14-269.

NOISE: Excessive noise, including loud music, is prohibited and may result in removal. Approved events may include music or other noise-producing activities as specified in the permit.

PARKING: Park in designated parking spots only; **no parking on the grass except for permitted events.**

NO OVERNIGHT PARKING – Unauthorized vehicles will be towed at the owner's expense.

ANIMALS: Pets must be on a leash or otherwise confined, and owners must clean up after their pets.

LITTER: Trash must be disposed of in designated receptacles. Individuals renting pavilions are responsible for supplying trash bags and ensuring all waste is removed after their event.

RENTED AMUSEMENTS: All inflatables, including bouncy houses, pony rides, and water features, are prohibited.

PAVILIONS: Picnic tables must remain in their designated locations. Pinatas may not be attached to the pavilion ceiling.

DECORATIONS: Decorations, helium balloons, and streamers may not be stapled, glued, taped, nailed, or tacked to any part of pavilions, park bathrooms, or signs. Confetti, rice, glitter, fake petals, water balloons, and similar items are not allowed in pavilion areas.

GRILLS: Use only charcoal in grills and ensure fire is completely out before leaving.

WALKING TRAILS: For Pedestrian Use ONLY. Golf carts and motorized vehicles are prohibited. Authorized vehicles only. *Exceptions: wheelchairs, strollers, toddlers' tricycles, and small bicycles.*

BATHROOMS: Light switches are automatic—do not turn them on or off. Please leave bathrooms neat and orderly. For toilet paper or soap restocking, contact the Village Office at (910) 295-5107

DAMAGE/PROBLEMS: If you find any area of the park or the facilities damaged or in need of attention, please contact the Village Office at (910) 295-5107.

Please Initial